

**JOE LOMBARDO**  
Governor

STATE OF NEVADA

**KELLY D. WUEST**  
Commission Administrator

**CHRISTOPHER SEWELL**  
Director



**KRISTINE NELSON**  
Administrator

**DEPARTMENT OF EMPLOYMENT, TRAINING, AND REHABILITATION  
EMPLOYMENT SECURITY DIVISION  
500 E. THIRD STREET  
CARSON CITY, NEVADA 89713-0001**

**Nevada Commission on Postsecondary Education**  
**NOTICE OF PUBLIC MEETING**  
Post Date: April 18, 2025

The Commission on Postsecondary Education will conduct a meeting on May 7, 2025, commencing at 9:00a.m., at the locations listed below via videoconferencing:

**THIS MEETING WILL BE HELD VIA VIDEOCONFERENCE AND IN PERSON**

The public may observe this meeting and provide public comment during the public comment section on Zoom or in person at:

**Live Meeting:**

DETR – Job Connect/EmployNV  
Conference Room  
3405 S. Maryland Parkway  
Las Vegas, NV 89169

**Zoom Meeting:**

Join Zoom Meeting

<https://nvdestr-org.zoom.us/j/87341686690?pwd=P1ViHeTUw8tUc9Dabpbdc0nRbnqWQZ.1>

**Meeting ID: 873 4168 6690**

**Passcode: 430467**

Dial by your location:

- +1 206 337 9723 US (Seattle)
- +1 213 338 8477 US (Los Angeles)
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According to NRS 241.020, Meeting Materials are available at:

[https://detr.nv.gov/page/PUBLIC\\_NOTICES](https://detr.nv.gov/page/PUBLIC_NOTICES)

The Commission may take items out of order; combine two or more items for consideration; remove an item from the agenda; or delay discussion on any item. The Commission will take public comment at the beginning and end of this meeting and may allow public comment after the conclusion of any contested case or quasi-judicial proceedings that may affect the due process rights of an individual. The Commission will limit public comment to three minutes. Written submissions may be considered. While there will be no restriction on comments based on viewpoint, repetitive comments may be limited.

**AGENDA**

**General Business**

- A. Call to Order .....Informational
- B. Public Comment Phone Option Instructions .....Informational
- C. Public Comment .....Informational  
*Chair may limit public comments to 3 minutes per speaker but may not restrict comment based upon viewpoint. No action may be taken upon a matter raised under the public comment period unless the matter itself has been specifically included on this agenda as an action item.*
- D. Review Written Comments .....Informational
- E. Confirmation of Posting and Open Meeting Compliance .....Informational
- F. Roll Call and Confirmation of Quorum .....Informational
- G. Adoption of Agenda .....For possible action
- H. Approval of February 5, 2025, Meeting Minutes.....For possible action
- I. Administrator’s Report .....Informational

**Applicants for Consideration of a Full-Term License**

- J. Doral College .....For possible action
- K. Galen College of Nursing.....For possible action
- L. Las Vegas Bartending School.....For possible action
- M. Path Ways School of Masonry .....For possible action
- N. Unity Dental Assisting .....For possible action
- O. Southern States University (continued provisional) .....For possible action

**Applicants for Consideration of an Initial Provisional License**

- P. Southwest University of Naprapathic Medicine.....For possible action

**Applicants for Consideration of Added Program**

- Q. Haven University .....For possible action
- R. NCLAB, Inc. ....For possible action

**Order to Refund**

- S. Career College of Northern Nevada .....For possible action

**Application for Continued Employment**

*Closed session to consider the character, misconduct, competence or health of a person-action will be taken in open session.*

- T. Touro University of Nevada .....For possible action

**Comments**

- U. Public Comment .....Informational  
*Chair may limit public comments to 3 minutes per speaker but may not restrict comment based upon viewpoint. No action may be taken upon a matter raised under the public comment period unless the matter itself has been specifically included on this agenda as an action item.*

**Adjournment**

- V. Adjournment.....For possible action

Commission on Postsecondary Education  
Meeting Notice and Agenda  
May 7, 2025

A copy of the meeting Notice and Agenda can be requested by written request to the Commission on Postsecondary Education, 2800 E. St. Louis Avenue, Las Vegas, Nevada 89104; email at [sbeckett@detr.nv.gov](mailto:sbeckett@detr.nv.gov); or telephone Susan Beckett at (702) 486-2898 or fax request to (702) 486-7340.

Copies of pertinent documents will also be made available on the CPE and DETR website at: <https://cpe.nv.gov> and <https://detr.nv.gov>

**NOTE:** Written comments must be received by the Commission on Postsecondary Education on or before May 5, 2025, at the following address:

Department of Employment, Training and Rehabilitation  
Employment Security Division  
Commission on Postsecondary Education  
Attn: Susan Beckett  
2800 E. St. Louis Avenue  
Las Vegas, NV 89104  
Or via e-mail at [sbeckett@detr.nv.gov](mailto:sbeckett@detr.nv.gov)

NOTE: Persons with disabilities who require reasonable accommodations or assistance at the meeting should notify the Commission on Postsecondary Education in writing at 2800 E. St. Louis Avenue, Las Vegas, Nevada 89104, or contact Susan Beckett at (702) 486-2898 or e-mail [sbeckett@detr.nv.gov](mailto:sbeckett@detr.nv.gov) (for individuals who are deaf or have hearing disabilities, dial TTY (800) 326-6868 or 711 for Relay Nevada) or send a fax to (702) 486-7340 within 72 hours of meeting date and time. Supporting materials as provided for NRS 241.020(5) may be obtained by contacting Susan Beckett at the above-noted contact information.

**Notice of this meeting was mailed to groups and individuals as requested at the following locations on or before 9 a.m. on the 3rd working day prior to the scheduled meeting date.**

1. Commission on Postsecondary Education  
3405 S. Maryland Pkwy, Las Vegas, NV 89169
2. DETR – State Administrative Office, Stan Jones Building  
2800 E. St. Louis Avenue, Las Vegas, NV 89104
3. Nevada Building, Governor’s Office  
1 State of Nevada Way, Las Vegas, NV 89119

Notice of this meeting was posted on the Internet on the following websites: DETR’s Public Meetings website at [https://detr.nv.gov/Page/Public\\_Notices](https://detr.nv.gov/Page/Public_Notices), the State of Nevada’s Public Notices website at <https://notice.nv.gov/>, the Commission on Postsecondary Education page at <https://cpe.nv.gov>.

**DRAFT MINUTES  
STATE OF NEVADA  
EMPLOYMENT SECURITY DIVISION  
COMMISSION ON POSTSECONDARY EDUCATION**

**NEVADA COMMISSION ON POSTSECONDARY EDUCATION MINUTES**

**THIS MEETING WAS HELD VIA VIDEOCONFERENCE AND IN PERSON**

The public may observe this meeting and provide public comment during the public comment section on Zoom or in person at:

**Live Meeting:**

DETR – Job Connect/EmployNV  
Conference Room  
3405 S. Maryland Parkway  
Las Vegas, NV 89169

**Zoom Meeting:**

Topic: CPE Quarterly Commission Meeting  
Time: February 5, 2025, 9:00 AM Pacific Time (US and Canada)

**Zoom Meeting:**

Join Zoom Meeting

<https://nvdetr-org.zoom.us/j/87920201286?pwd=PiyQPB8QJC3lDxpaQXezPt2VcpszR.1>

**Meeting ID: 879 2020 1286**

**Passcode: 299773**

Dial by your location:

- |                                    |                             |
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| • 833 928 4608 US Toll-free        | • 833 928 4609 US Toll-free |

**Staff Present During Video Conference**

Kelly Wuest, CPE Administrator  
Maricris Wu, CPE Education Specialist  
Susan Beckett, CPE Compliance Investigator I  
Kassondra Scott, CPE Administrative Assistant III

**Commissioners Present During Video Conference Meeting**

Dr. Thomas Kenny, Chair  
Sharon Frederick, Vice Chair  
Dr. Randall Kirner  
Jon Ponder  
Jessica Todtman  
Peter Mikhail  
Kara Abe

**Members of the Public, Educational Institutions, and Other Agencies Present**

Jordan Laub, Nevada Attorney General Office, Deputy Attorney General  
Dr. Deborah Staten – Next Level Dental Assistant  
Karen Dalmaso-Hughey – Battle Born EMS Health and Science Learning Institute

Jackalyn Copeland, Genevieve Training Center  
Tricia Catalino, Hawai'i Pacific University  
Alicia Coleman, Savvy Needle Phlebotomy Training  
David Maddahi, National Polytechnic College  
Silvia Espin, National Polytechnic College  
Charles Mugerdechian, National Polytechnic College  
Lesli Kong, National Polytechnic College  
Alejandro Andrade, National Polytechnic College  
Giovanni Casillas, National Polytechnic College  
Alejandro Rodriguez Dawson, Sound Connect  
John Pinnington, Vegas Print School  
Matthew Phau, Paralegal Institute

DRAFT

**STATE OF NEVADA**  
**EMPLOYMENT SECURITY DIVISION**  
**COMMISSION ON POSTSECONDARY EDUCATION**  
**MINUTES**

February 5, 2025 – 9:00 AM PDT

**Call to Order**

The meeting was held via Video Conference ZOOM and In Person, DETR – Job Connect Conference Room, 3405 S. Maryland Parkway, Las Vegas, Nevada 89169. The meeting was called to order by Chair Commissioner Thomas Kenny at approximately 9:00 AM.

**Public Comment Phone Option Instructions**

For members of the public please note the options for attending this zoom meeting are via web and phone:

**Meeting ID: 879 2020 1286**

**Passcode: 299773**

833 548 0276 US Toll-free

888 475 4499 US Toll-free

**Public Comments**

Kassondra Scott confirmed no one was physically present in the conference room, in the Zoom meeting, or phone for public comment.

**Written Comments**

Kassondra Scott confirmed that no written comments were received.

**Confirmation of Posting**

Kassondra Scott, for the record, Commission on Postsecondary Education. Yes, proper notice was provided for this meeting pursuant to Nevada's Open Meeting Law, NRS 241.020 and confirmation of posting was received. We are in compliance with the open meeting law.

**Roll Call**

- Commissioner Chair Kenny – Present
- Commissioner Vice-Chair Frederick – Present
- Commissioner Ponder – Present
- Commissioner Kirner – Present
- Commissioner Todtman – Present
- Commissioner Abe – Present
- Commissioner Mikhail – Present
- Commissioner Devine-Absent

Administrator Kelly Wuest took roll by verbal and video. Confirmation of a quorum.

**Adoption of Agenda**

Motion: Commissioner Kenny – Motion to approve adoption of Agenda for February 5, 2025.

Second: Commissioner Mikhail.

Discussion: None.

Results: Unanimous; agenda is adopted.

**Approval of November 6, 2024, Minutes**

Motion: Commissioner Kenny – Motion to approve the minutes for the November 6, 2024, meeting.

Second: Commissioner Mikhail.

Discussion: None.

Results: Unanimous; motion carries.

## **Administrator's Report**

Administrator Wuest gave the Administrator's Report as submitted, with an update to the quarterly report. The number of student enrollments is 6,991 with 48 institutions unreported. Discussion occurred over SB 78 to move the Commission under the newly established Boards and Commission Division of Business and Industry.

## **Applicants for Consideration of Full-Term Licensure**

### **Battle Born EMS Health & Science Learning Institute**

Testified: Karen Dalmoso Hughey was present and provided an update concerning the institution stating 41 students have been enrolled, 34 graduated and 32 have obtained certification.

Discussion: None.

Motion: Commissioner Todman – A full term license be granted to Battle Born EMS Health & Science Learning Institute.

Second: Commissioner Kirner.

Results: Unanimous; motion carries.

### **Geneieve Training Center**

Testified: Jackalyn Copeland, Director, was present on behalf of the institution. She thanked staff for working with her to develop processes and assist her.

Discussion: None.

Motion: Commissioner Ponder – A full term license be granted to Geneieve Training Center

Second: Commissioner Mikhail.

Results: Unanimous; motion carries.

### **Hawaii Pacific University**

Testified: Tricia Catalino, Director was present on behalf of the University. She provided initial student counts for the Doctor of Occupational Therapy and Doctor of Physical Therapy program.

Discussion: Commissioner Mikhail asked about the timing for the audit and when the first graduating class would occur. Director Catalino indicated the first graduation would be August of 2026. Administrator Wuest explained the timing of an audit for the February 2025 meeting would have needed to occur prior to the start of the cohort.

Motion: Commissioner Kenny – the provisional license for Hawaii Pacific University be extended by 6 months.

Second: Commissioner Mikhail.

Results: Unanimous; motion carries.

### **Next Level Dental**

Testified: Dr. Deborah Staten testified that the institution got a slow start due to marketing issues. There has been one student enrolled.

Discussion: Commissioner Ponder asked for information about the marketing plan. Dr. Staten explained that they are going to high school job fairs. They have hired a new marketing company to develop ads, and they are doing grassroots marketing for a spring and summer class.

Motion: Commissioner Kerner – the provisional license for Next Level Dental Assistant be extended for 9 months.

Second: Commissioner Ponder.

Results: Unanimous; motion carries.

### **Savvy Needle Phlebotomy Training**

Testified: Alicia Coleman presented that the institution had three students graduated and 8 students who graduated last week. She requested an extension due to the timing of the students graduating.

Discussion: None.

Motion: Commissioner Kenny – The provisional license for Savvy Needle Phlebotomy Training be extended for six months.

Second: Commissioner Ponder.

Results: Unanimous; motion carries.

### **Applicants for Consideration of Initial Provisional Licensure**

#### **National Polytechnic College**

Testified: Silvia Espin presented on the three programs the institution will be offering in Nevada. The main campus is based in Lakewood, CA focusing on health care occupations and accredited by ACCSC along with programmatic accreditation. She provided an overview of the College's history.

Discussion: Commissioner Mikhail asked about clinical sites and partners for Nevada. Ms. Espin indicated that they have some national partners with Nevada locations but haven't developed Nevada specific contracts. Commissioner Mikhail asked about funding consideration and Mr. Mugerdechian responded that they anticipate at least a six-month delay in the Title IV approval but will also apply for the VA education program after approval and are considering some private funding options and self-funding for the first six months. Commissioner Mikhail asked about program outcomes and Mr. Mugerdechian responded that the program range between 75 -85% and consistently over the 75% rate. Commissioner Kenny asked if the Career Service Director could provide more precise numbers, and Leslie Kong confirmed the numbers provided by the owner. Commissioner Fredrick recommended the institution reach out the VA Southern Nevada Health as they have been expanding with a women's clinic and second nursing home.

Motion: Commissioner Frederick– That a twelve-month provisional license be granted to National Polytechnic College to offer the Associate of Applied Science Program in MRI Technologist, Nuclear Medicine Technologist and Radiologic Technologist contingent upon personnel, Facility approval and surety in the amount of \$481,000.

Second: Commissioner Ponder.

Results: Unanimous; motion carries.

#### **Paralegal Institute**

Testified: Matthew Phau provided information about the institution and that he has taught this program at UNLV and originally appeared at the Commission for an added program with another institution. His program is geared to providing the basics needed to enter the occupation.

Discussion: Commissioner Kerner asked about the types of law covered. Mr. Phau indicated they focus in the areas where there are the most hires including business contract law, civil litigation, family law and estate planning. Commissioner Mikhail asked about the previous outcomes at NTI and Mr. Phau responded that they never started a class. Commissioner Mikhail asked about the UNLV program being listed under continuing education. Mr. Phau explained that the program was focused on career change versus someone graduating from high school. Many of the individuals attending the program already had a degree but needed the specific skills with only about 5-10% not having any postsecondary education. Commissioner Frederick asked whether he was aware of past students pursuing a juris doctorate degree. Mr. Phau responded that he was aware of three individuals who worked for his firm decided to pursue a law degree.

Motion: Commissioner Ponder - That a 12-month provisional license be granted to Paralegal Institute to offer the paralegal program contingent on surety in the amount of \$93,000 and facility approval

Second: Commissioner Kerner.

Results: Unanimous; motion carries.

#### **Sound Connect**

Testified: Alejandro Rodriguez Dawson provided an overview of the two programs the institution plans on offering. He provided information on his success in the audio engineering industry, having won an Emmy as the audio engineer and founding a recording studio Junction Sound in Las Vegas.

Discussion: Commissioner Todtman asked about placement assistance for graduates. Mr. Dawson explained that students will participate in an externship and the program will help students



create a digital resume that will include a playlist of what the person worked on whether they produced it, recorded it or assisted with social media marketing. The studio has already been working with the EmployNV hub in the WEX program. Commission Mikhail asked about recruiting plans. Mr. Dawson explained his plans for campus tours, workshops about the industry and social media marketing, content creation and tutorials. He has also reached out to a new Chamber for arts, creative and entertainment industry to network. Commission Frederick recommended the institution to reach out to high schools with art and music focus. Commissioner Kenny asked if there were other partners to provide externships. Mr. Dawson provided information on a commercial studio and another engineer that works out of his recording studio. He has been working to build this component to provide more opportunities for students.

Motion: Commissioner Todtman – That a 12-month provisional license be granted to Sound Connect to offer the audio engineering and the pro tools programs contingent upon receipt of surety bond in the amount of \$24,500, personnel, information, facility, and curriculum approvals.

Second: Commissioner Abe  
Results: Unanimous; motion carries.

### Vegas Print School

Testified: John Pinnington described his background and how he has built a successful print shop in Las Vegas and how it is difficult to find employees who have any working knowledge of the commercial print business. He began training employees and developed a curriculum to be able to open the institution. Mr. Pinnington described the four training programs to be offered by the school and the hands-on experience and companies he has identified in need of qualified individuals. He has been active in the EmployNV hub and planning on working with them to train the workforce.

Discussion: Commissioner Mikhail asked about how the hands-on experience would occur. Mr. Pinnington indicated that he had a truck that students would be able to practice wrap and a door that would be a first project. The film can be removed to repeat the process. He indicated that he had qualified instructors including himself to provide the training. Commission Mikhail asked about whether graphic design was part of the program and Mr. Pinnington indicated that he has a graphic department and to include this would be a longer training. Commissioner Ponder asked about starting wages for graduates, which Mr. Pinnington responded the range is from \$16-\$20 per hour. We are encouraging at least \$18 hour but \$16 is where most printers start. Commissioner Ponder asked about after a few years on the job and the response was between \$20-\$25 per hour. Commissioner Frederick asked if anyone else is teaching this because it is very forward thinking and cool. It was confirmed that no other training like this is approved. Commissioner Kenny asked about payment for the program. Mr. Pinnington indicated that they were applying for grants as a nonprofit, having other shops pay for employee training and he has spoken with the veterans chambers about possible programs to assist. Commissioner Abe provided information on the WEX program with the Career Enhancement Program which is state and WIOA funded.

Motion: Commissioner Kenny – That a twelve-month provisional license be granted to Vegas Print School to offer four programs in Car Wrapping; Commercial Printing; Large Format, and Screen Printing upon receipt of surety bond in the amount \$14,000, and personnel information.

Second: Commissioner Mikhail  
Results: Unanimous; motion carries.

### Order to Refund

#### Career College of Northern Nevada

Testified: Administrator Wuest explained this is the third list of student indemnification claims and there are three claims, two new and one revised because the student was able

to provide receipt evidence of the cash payment. The period for claims will close at the end of the week since it is 12 months from the date of closure. I can confirm all the 25 veterans were taken care of through restoration of entitlement. They got back the benefits they used while attending the institution. CCNN is on the closed school list for federal financial aid. Students can contact them and file a claim to have their student loan dismissed. Staff have also been able to provide 16 diplomas to past students. We did take possession of the past diploma's when we secured the campus records so they would not be destroyed. As students reach out to us, we check to see if we have the original diploma.

Starting July 2024, we began collecting the \$5 new student fee to replenish the student indemnification account. So far, we have collected \$89,800 and will pay out students as the funds become available. We anticipate completing payouts by May 2025.

There is a new bill AB 164 that has proposed to increase the student indemnification account from \$250,000 to \$750,000. If it passes it will take approximately 4 years to replenish the account and 2 years if the amount remains the same. I want to remind institutions that they can charge \$5 to students if they wish and recommend it for the short term, low cost programs.

Discussion: None.  
Motion: Commissioner Kenny – That we approve the claims as submitted.  
Second: Commissioner Frederick.  
Results: Commissioner Todtman left prior to vote- all other votes approved; motion carries.

#### **Public Comments**

Kassondra Scott confirmed no one was physically present, in the Zoom meeting, or on the phone for public comment.

#### **Adjournment**

The meeting was adjourned by Commissioner Frederick. Time: 10:53 AM PDT.

**Administrators Report  
Prepared April 17, 2025**

**1. Opening and Closure Updates**

The following institutions received an initial provision license to operate during the 1<sup>st</sup> Quarter of 2025

Charter College – 2/5/2025  
Vegas Print School – 3/6/2025

**Closures**

Bodhi Tree Healing Arts– Teach out completed 2/2025. All transcripts received.  
New Vista – Notified in 2024 but did not complete closure paperwork no enrollments since prior to Covid.

**2. Career College of Northern Nevada closure updated**

The claim period for CCNN expired on February 8, 2025. A total of 51 verified claims were received resulting in more than \$525,000 in tuition to be reimbursed from the Student Indemnification Account. The Commission has the last approval request for claims to be considered at this meeting.

**3. VA Updates**

CPE will host the School Certifying Official (SCO) conference on June 5, 2025. Touro University has agreed to be the host institution and registration is now open.

At the biannual report, CPE/SAA met the performance measures for the agreement and are on track to finishing the year with the highest rating of SAT.

**4. Computer System updates-** Staff have reviewed many of the system structure and EDvera has been quickly updating. We still need modification for curriculum, VA applications, payments and reporting for the system to go live.

**5. Legislation –**

AB 164 – Increases the Student Indemnification Account minimum from \$250,000 to \$750,000 made it out of Committee. Dr. Kirner and Ms. Wuest testified in Las Vegas while Dr. Kenny provided testimony via phone.

AB375 – Concerns delivery of alcohol and expands the reach of the Alcohol Beverage Awareness Card across the state and would require food service delivery drivers to obtain the card. Currently the ABA cards are only required in Clark and Washoe counties.

SB78 – Creates the structure of Boards and Commission department under Business and Industry. CPE was eliminated from the Bill in Section 6 of the amendments. Staff are still closely monitoring this bill as it makes substantial changes to many of the occupational board structures.

**6. CPE Quarterly Activities – January 1, 2025 – March 31, 2025**

<b>CPE Activity</b>	<b>Number of Applications Processed</b>	<b>CPE Activity</b>	<b>Number of Applications Processed</b>
License Renewals	26	Agent Permits	30
Added Program/Modification	10	VA Compliance Visits/Other Visits	4
School Change of Ownerships	1	VA Program Approvals (individual programs)	829
Distance Education Exemptions/SARA	16	Transcripts	258
License Evaluations	14	School Audits	29
Added Facility/Location Change	6	Experiential License	1
Name Change	2		

7. **Quarterly Report** – With 45 schools unreported, the total enrollment for January 1, 2025 – March 31, 2025 quarter stands at 7,396 new students. An updated count will be provided at the meeting.

Q4 2024 updated to 8,301

Jan-March 25	Jan-March 24	Jan – March 23	Jan – March 22	Jan – March 21
7,396	9,315	9,135	9,166	10,080

8. **CPE Formal Student Complaints:** January 1, 2025 – March 31, 2025

Complaints listed only include students who filed formal paperwork with CPE to initiate an investigation. Staff regularly assist students with institutional grievance processes for resolving issues informally and at the lowest level possible.

Institution Name	Filed	Issues/Allegation	Findings/resolution	Status
Live Savers	1/2025	Student was unfairly terminated and not advised concerning SAP	Institution permitted student to attempt the failed exams one extra time beyond what was listed in the catalog but the individual did not pass. Institution had evidence of advising student to review material prior to retake and to attend open practice. Claim unsubstantiated.	Closed

CPE received unofficial complaints concerning NSHE institutions and cosmetology schools. These students were provided information concerning the agency complaint processes.

To: CPE Commissioners

From: Kelly Wuest, Administrator 

Subject: Full Term Licensure Recommendation– Extended Provisional  
Doral College  
Renee Fairless, Nevada Director

For Action: May 7, 2025

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Doral College was granted a provisional license at the May 1, 2024, Commission meeting to offer the Associate of Arts, Bachelor of Business Administration, Bachelor of Elementary Education and Master of Educational Leadership degrees. The institution addressed outstanding contingency items and was issued a provisional license on October 30, 2024. The institution began offering courses starting the Spring 2025 semester.

At the time of the required audit, the institution was in its first semester of operation. A six-month extension of the provision license is requested so the institution will have completed two semesters for staff to perform the required audit.

I recommend that:

**The provisional license for Doral College be extended for an additional six months.**

To: CPE Commissioners

From: Kelly Wuest, CPE Administrator *Kelly D. Wuest*  
Susan Beckett, Compliance Audit Investigator I *Susan Beckett*

Subject: Full Term Licensure Recommendation  
Galen College of Nursing  
Matt Sheehan, Nevada Director  
Marion Knight, Associate Director of Regulatory Affairs

For Action: May 7, 2025

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Galen College of Nursing was granted a provisional license to offer the Bachelor of Science degree in Nursing, Associate of Science in Nursing and LPN to Associates of Nursing Bridge programs during the May 3, 2023, Commission meeting. All contingencies were met, and a provisional license was issued on November 1, 2023.

A previous extension was granted on May 1, 2024, for an additional twelve months to allow the college to start their first cohort on July 8, 2024.

On March 11, 2025, a provisional audit was conducted in accordance with NAC 394.445. The audit revealed the institution demonstrates its ability to comply with NRS and NAC Chapters 394.

Therefore, I recommend:

**Galen College of Nursing be granted a full-term license.**

To: CPE Commissioners

From: Kelly Wuest, CPE Administrator *Kelly D. Wuest*  
Susan Beckett, Compliance Audit Investigator I *Susan Beckett*

Subject: Extended Provisional Recommendation  
Las Vegas Bartending School/690  
Patricia Johnson, Owner

For Action: May 7, 2025

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Las Vegas Bartending School was granted a provisional license to offer the Bartender Certificate program during the Commission meeting held on November 1, 2023. All contingencies were satisfied, and the provisional license was formally issued on May 31, 2024.

On March 4, 2025, a provisional audit was initiated; however, the facility did not have internet access, and the Academic Director was unable to retrieve student records except via phone. As a result, the audit could not proceed as planned and student records were requested electronically to complete the audit remotely. The findings of the audit necessitate additional time to ensure the institution can adequately demonstrate compliance with student record-keeping requirements pursuant to NRS 394.441, NAC 394.640, and all other applicable provisions of NRS 394.

Therefore, I recommend:

**The provisional license for Las Vegas Bartending School is extended for an additional nine months.**

To: CPE Commissioners

From: Kelly Wuest, CPE Administrator *Kelly D. Wuest*  
Susan Beckett, Compliance Audit Investigator I *Susan Beckett*

Subject: Full Term Licensure Recommendation  
Path Ways School of Masonry/689  
Paul Schwarz, Nevada Director  
Wesley Pettus, Academic Director

For Action: May 7, 2025

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Path Ways School of Masonry was granted a provisional license to offer the Mason Tender Certificate program during the May 3, 2023, Commission meeting. All contingencies were met, and a provisional license was issued on May 29, 2024.

On March 18, 2025, a provisional audit was conducted in accordance with NAC 394.445. The audit revealed the institution demonstrated its ability to comply with NRS and NAC Chapters 394.

Therefore, I recommend:

**Path Ways School of Masonry be granted a full-term license.**



To: CPE Commissioners

From: Kelly Wuest, CPE Administrator *Kelly D. Wuest*  
Susan Beckett, Compliance Audit Investigator I *Susan Beckett*

Subject: Extended Provisional Recommendation  
Unity Dental Assisting/687  
Steve Sebree, Owner

For Action: May 7, 2025

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Unity Dental Assisting was granted a provisional license to offer the Dental Assistant Certificate program during the Commission meeting held on August 2, 2023. After all contingencies were satisfied, the provisional license was formally issued on March 19, 2024.

On August 7, 2024, the provisional license was extended for nine months to allow Unity Dental Assisting additional time to enroll students prior to the required audit.


On February 26, 2025, a remote provisional audit was initiated requesting electronic file for staff to review. Review of student files occurring on April 15, 2025.

The findings of the audit indicate additional time is needed to ensure the institution can adequately demonstrate compliance with student record-keeping requirements pursuant to NRS 394.441, NAC 394.640, and all other applicable provisions of NRS 394.

Therefore, I recommend:

**The provisional license for Unity Dental Assisting be extended for an additional nine months.**

To: CPE Commissioners

From: Kelly Wuest, Administrator 

Subject: Request for Extension of Provisional License  
Southern States University

For Action: May 7, 2024

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Southern States University was originally licensed during the May 4, 2016, meeting. The institution was previously accredited by ACICS which was derecognized by the U.S. Department of Education. The institution is in the process of gaining accreditation with the Higher Learning Commission and meets Nevada requirements to operate as an unaccredited degree granting institution.


At the May 1, 2024, meeting, the Commission motioned to move SSU to a one-year provisional license, capping enrollments to 20 students, reporting any changes with BPPE licensing status and requiring quarterly updates on accreditation process to the Administrator. SSU has provided CPE staff with quarterly updates concerning enrollments, completions, California licensing and accreditation.


I recommend that:

**The provisional license for Southern States University be extended for an additional twelve months with the following requirements:**

- Set an enrollment cap at no greater than 20 students at any given time
- Require adjustment of surety bond to 100% liability at \$172,000
- Require SSU to report student enrollments, drops and completions to CPE on a quarterly basis
- Require SSU to immediately report any changes in BPPE licensing status
- Require SSU to provide CPE any notices from the Higher Learning Commission upon receipt.

Licensing Worksheet

Prepared by: Kelly D. Wuest, Administrator 

Maricris Wu Postsecondary Education Specialist 

Applicant: Dr. Patrick Nuzzo, Owner/Director  
Dr. Kristi Bordelon, Chief Academic Officer

Institution: Southwest University of Naprapathic Medicine

For Action: May 7, 2025

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**Recommendation**

That a twelve-month provisional license be granted to Southwest University of Naprapathic Medicine to offer the Doctor of Naprapathic Medicine and Master of Science in Anti-Inflammatory Nutrition contingent upon staffing and surety in the amount of \$974,100 to be reduced to \$146,000 upon submission of a Program Participation Agreement that includes the Nevada campus.

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Curriculum: Accredited by DEAC.

Surety Bond: Recommended amount bond calculation \$974,100. **CONTINGENCY.**

Financial Statement: Received on April 7, 2025 and reviewed April 8, 2025.

Budget Estimate: Received on January 22, 2025 and reviewed April 8, 2025.

Financial Release: Received on January 22, 2025 and reviewed April 8, 2025.

Personnel Information: **CONTINGENCY.**

Certifications: Received on January 11, 2024 and April 8, 2025.

Catalog: Revised document sent on April 2, 2025 and pending review.

Contract: Revised document sent on April 2, 2025 and pending review.


Completion Certificates: Received on January 11, 2024 and reviewed on April 8, 2024.

Facility Information: **CONTINGENCY.**

Fees: Received on January 15, 2025.

## Added Program Licensing Worksheet

To: CPE Commissioners

Prepared by: Kelly Wuest, Administrator 

Institution: Haven University  
Dr. Brian Trott, Dean of Administration and Director for Masters of Divinity  
Dr. Linda Trott, Director of Distance Education

For Action: May 7, 2025

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Haven University was granted a provisional license at the May 2023 Commission meeting. All contingencies were met, and the provisional license was issued June 29, 2023. Haven University appeared at the May 2024 Commission meeting for full term license having completed the audit with no findings.

Currently, the institution is approved to offer a Master in Business Administration and a Bachelor of Science Business Administration at the Las Vegas Campus. The institution is applying to add four additional programs to the Nevada license in religion and ministry studies. Since the programs are outside their current scope of operations Commission approval is required. All four programs are approved by Transnational Association of Christian Colleges and Institutions (TRACS).

### ***Recommended Motion:***

That Haven University be granted approval to offer the proposed Bachelor of Arts in Religion, Master of Arts in Religion, Master of Divinity and Doctor of Ministry degree programs contingent on personnel approval and additional surety bond coverage in the amount of \$99,000.

To: CPE Commissioners

From: Kelly Wuest, Administrator   
Maricris Wu, Education Specialist 

Subject: NC Lab, Lenard LaFrance, Owner/Director  
Request for Added Programs Under Provisional License Status

For Action: May 7, 2025

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NC Lab was granted provisional approval to offer the certificate program in Python Developer during the February 1, 2023 Commission meeting. All contingencies were fulfilled, and the license was issued on February 21, 2023. NC was granted an extended provisional license in February 2024 for no enrollments.

CPE staff met with Mr. LaFrance in September 2024 concerning the institution. NClab has been providing training in conjunction with University of Nevada Reno as part of a degree program and with College of Southern Nevada and Truckee Meadows Community College. While NClab provided the online software and education support, all funds and student enrollment occurred within the public institutions resulting in the zero enrollments reports. CPE staff are working with NClab to have the student enrollments properly recorded.


At the November 6, 2024 Commission meeting, NCLab was granted an 9 month extended provisional license to address student enrollment challenges in the Python Software Developer program. In addition, the Commission approved two new programs: the Data Analyst program (315 hours) and the Automation Technician program (105 hours).

On February 26, 2025, the institution submitted two new added programs for Data Analysis Mini-Credential (175 hours) and SQL Mini-Credential (105 hours) to enable NClab to enroll students in the programs as an institution outside of the contractual agreements with Nevada System of Higher Education. These programs are within the institution's scope of operation but require the Commission to permit the addition through a motion since the institution is in a provisional status.

I recommend that:

**NC Lab is granted approval to add the new programs in Data Analysis Mini-Credential and SQL Mini-Credential.**

To: CPE Commissioners

From: Kelly Wuest, Administrator 

Subject: Student Indemnification Claims  
Career College of Northern Nevada Closure

For Action: May 7, 2025

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The following are student indemnification claims for students attending the Career College of Northern Nevada when the school precipitously closed on February 9, 2024. A total of 226 students were impacted by the closure.

Starting in Quarter 3 (July 1, 2024 – September 30, 2024), CPE began collecting the required \$5 per new student fee pursuant to NRS 394.557 to be deposited into the Account for Student Indemnification due to the account falling below the \$250,000 required amount. This is a fee that can be charged to incoming students by the institution and will remain in place until the account balance reaches a minimum of \$250,000. NRS 394.520 requires a \$10,000 reserve to be held in the account at all times. As of April 9, 2025, a total of 44 claims have been paid out (\$474,101.36) and 5 additional claims are in various stages of processing.

The list of 2 students, tuition and fee changes along with the indemnification amount for each student is attached for the Commissions review. The time frame for student indemnification claims closed on February 8, 2025, and no additional claims will be accepted. If approved by the Commission, claims will be processed as funds become available in the account based on the submission date and return of the Claim Release Form. Student Indemnification Fund collection for the quarter January 1, 2025 – March 31, 2025, was reported in the Administrators Report.

Recommended Motion:

To approve the student indemnification claims as outlined by the Administrator.